

School Policy on Assessment Matters

In support of the learning and development of your child/ward, the school is committed to assessing our students holistically. To this end, we have put in place a range of varied and progressive modes of assessment. We would like to bring to the attention of parents, guardians and students the following examination policies and assessment practices.

1. Absence from Weighted Assessments or Examinations

There will be no make-up assessments for students who are absent for any Weighted Assessment. The overall marks for absentees will be calculated based solely on the assessments completed during the year.

Absence Due to Illness

Students who are unwell on the day of a Weighted Assessment will not be permitted to sit for it. In the interest of students' health and safety, we strongly urge parents and guardians not to send their children/wards to school to sit for any assessment while they remain on Medical Leave.

Upon returning to school, students who were absent due to illness are required to submit a valid Medical Certificate (MC) issued by a registered medical doctor. Letters from parents or guardians will not be accepted, as the school requires official medical documentation in order to uphold fairness and consistency for all students.

In support of students' continued learning, absentees will be permitted to complete the relevant papers upon their recovery and are required to submit the completed papers to their respective subject teachers for marking. Please note, however, that the marks obtained will not be factored into the overall mark computation.

Absence Due to Valid Reasons

Students participating in the school-initiated activities, e.g. National School Games (NSG), or school-approved external activities, e.g. piano examinations, will be facilitated to complete their Weighted Assessment either before or after their scheduled activity on the day of the assessment, where time permits.

Where this is not possible, their overall marks will be pro-rated accordingly, and students will be provided with the Weighted Assessment paper for practice purposes. Subject teachers will furnish the necessary feedback thereafter.

2. Misconduct and Dishonesty

Cheating, attempting to cheat, assisting in cheating, misbehaving, or not following assessment regulations are serious offences. Disciplinary action will be taken against any student found to have breached these rules.