

MIMS: MOE IDENTITY MANAGEMENT SYSTEM

Student Self Service Password Reset (SSPR) Guide

1.LOGIN TO MIMIS PORTAL

LOGIN TO MIMS PORTAL

Website Link: <https://mims.moe.gov.sg/sspr>



Ministry of Education
SINGAPORE

MIMS Portal

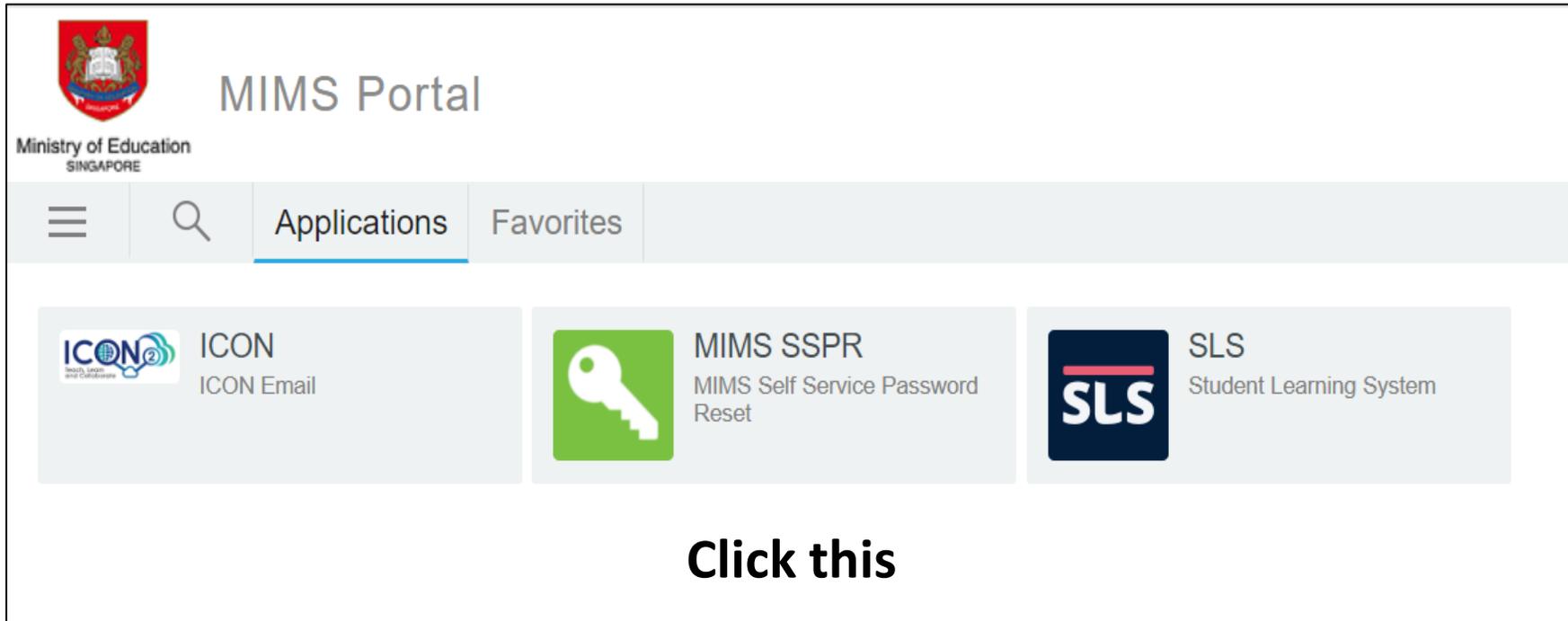
Please login using your MIMS account. For Students, your MIMS login ID is <Full_Name>@students.edu.sg. For School Staff, your MIMS login ID ends with @schools.gov.sg. For HQ Staff, your MIMS login ID ends with @hq.moe.gov.sg. If you encounter difficulties logging in, please approach your teachers (for Students) or MIMS Administrators (for Staff).

[Forgot Password?](#)

2.CHANGE PASSWORD

[SSPR] Change Password

It is recommended to change your password from time to time, even if it has not expired. To do so, click on Application **MIMS SSPR**



The screenshot displays the MIMS Portal interface. At the top left is the Ministry of Education Singapore logo. The main header reads "MIMS Portal". Below this is a navigation bar with a search icon, a "Applications" tab (which is underlined), and a "Favorites" tab. The main content area features three application tiles: "ICON" (with a globe icon and "ICON Email" text), "MIMS SSPR" (with a green key icon and "MIMS Self Service Password Reset" text), and "SLS" (with a blue square icon and "SLS Student Learning System" text). The "MIMS SSPR" tile is highlighted with a light blue background. Below the tiles, the text "Click this" is centered.

[SSPR] Change Password

Next, click on Application **Change Password**.

MIMS Self Service Password Reset



Change Password
Change your current password.



Setup Security Questions
Security questions and answers allow you to recover a forgotten password.



My Account
Information about your password and password policies.

[SSPR] Change Password

You will be prompted with your Current Password. Enter your Current Password in the textbox and click Continue.

MIMS Self Service Password Reset

Please Sign in

Please enter your password below. Your current password is required to access this application.

Password

[SSPR] Change Password

Set a new password by typing into the **New Password** textbox.

As you type in your new password, MIMS will determine if the password is secure enough to meet the password requirements.

Once the password is accepted, type it in again in the **Confirm Password** textbox. Click **Change Password**.

MIMS Self Service Password Reset

Change Password

Please change your password. Keep your new password secure. After you type your new password, click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 8 characters long.
- The first character can not be a symbol (non letter or number).
- Must not include part of your name or user name.
- Must have at least three types of the following characters:
 - Uppercase (A-Z)
 - Lowercase (a-z)
 - Number (0-9)
 - Symbol (!, #, \$, etc.)

Password missing

New Password 

Confirm Password

Change Password

Cancel

PASSWORD REQUIREMENTS

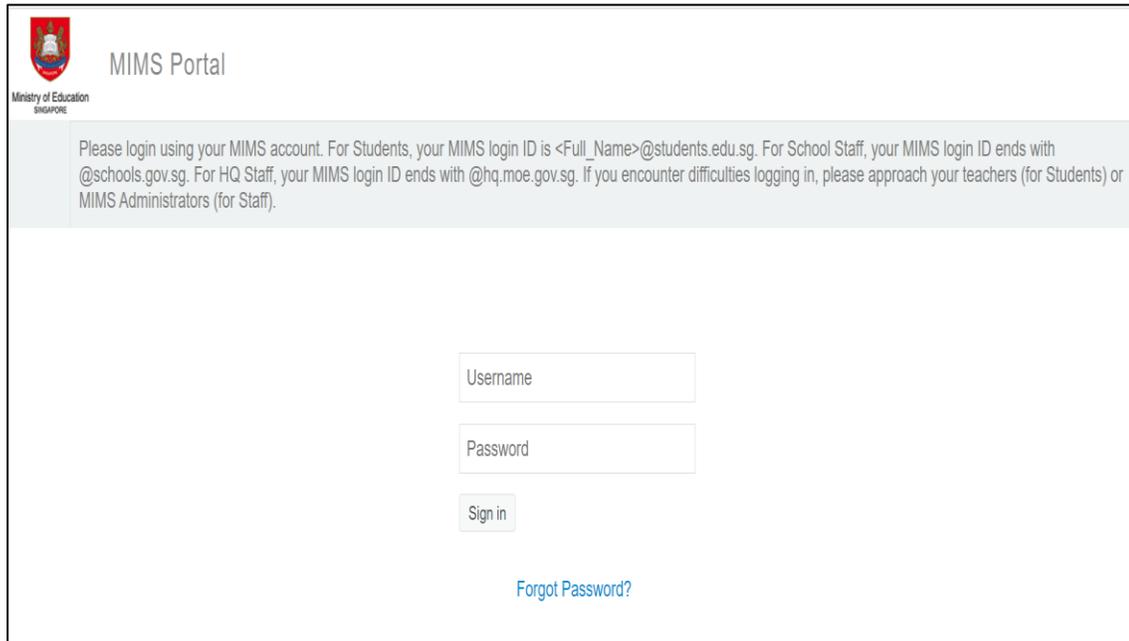
The current password requirements is of following:

- Password is case sensitive.
- Must be at least 8 characters long.
- Must include at least 1 number.
- Must have at least 1 lowercase letter.
- Must have at least 1 uppercase letter.
- Must not include part of your name or user name.
- New password must not have been used previously.

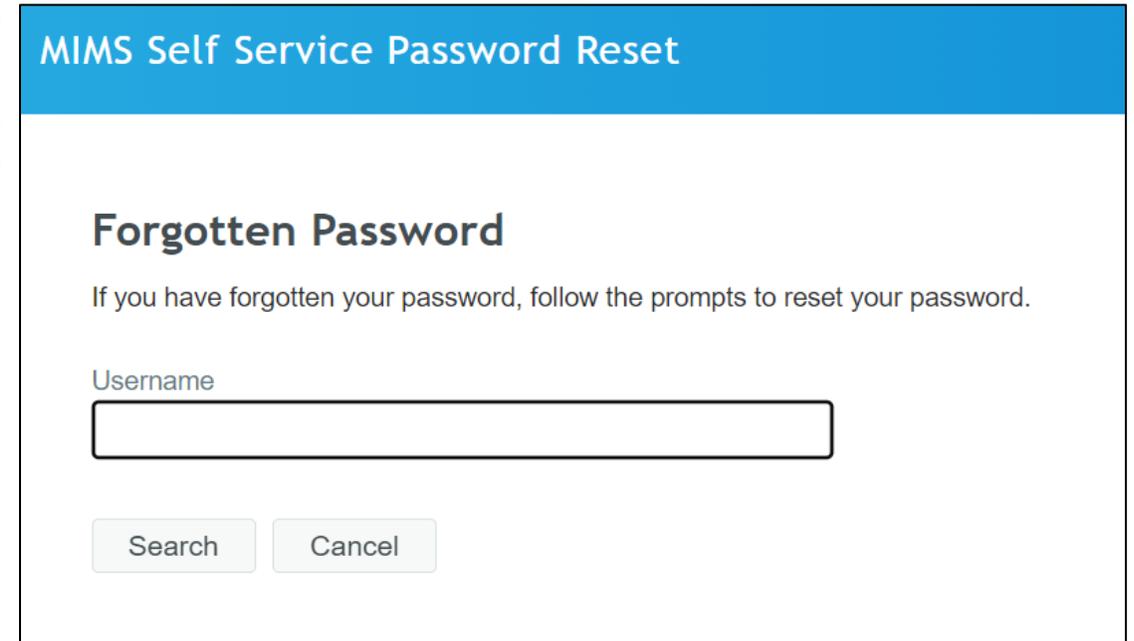
3.FORGOT PASSWORD

FORGOT PASSWORD

Now if you have forgotten your password, you can use the **Forgot Password?** function to reset it. Enter your MIMS Login ID and you will be prompted with the Security Questions you have set earlier.



The screenshot shows the MIMS Portal login page. At the top left is the Ministry of Education Singapore logo. The page title is "MIMS Portal". Below the logo, there is a grey box with login instructions: "Please login using your MIMS account. For Students, your MIMS login ID is <Full_Name>@students.edu.sg. For School Staff, your MIMS login ID ends with @schools.gov.sg. For HQ Staff, your MIMS login ID ends with @hq.moe.gov.sg. If you encounter difficulties logging in, please approach your teachers (for Students) or MIMS Administrators (for Staff)." Below this, there are two input fields: "Username" and "Password". A "Sign in" button is located below the password field. At the bottom center, there is a blue link labeled "Forgot Password?".



The screenshot shows the "MIMS Self Service Password Reset" page. The page has a blue header with the text "MIMS Self Service Password Reset". Below the header, the main heading is "Forgotten Password". Underneath, there is a message: "If you have forgotten your password, follow the prompts to reset your password." Below this message, there is a "Username" label followed by a large, empty input field. At the bottom, there are two buttons: "Search" and "Cancel".

FORGOT PASSWORD

Once Security Questions have been answered correctly, you will then be able to reset your password.

MIMS Self Service Password Reset

Forgotten Password

Please answer the following questions. If you answer these questions correctly, you will then be able to reset your password.

What is your favourite animal?

What is your favourite colour?

MIMS Self Service Password Reset

Change Password

Please change your password. Keep your new password secure. After you type your new password, click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 8 characters long.
- The first character can not be a symbol (non letter or number).
- Must not include part of your name or user name.
- Must have at least three types of the following characters:
 - Uppercase (A-Z)
 - Lowercase (a-z)
 - Number (0-9)
 - Symbol (!, #, \$, etc.)

Please type your new password

New Password

Confirm Password