



義安公司主辦 義安小學

NGEE ANN PRIMARY SCHOOL

344 Marine Terrace, Singapore 449149

Tel: 64418677 Fax: 64417411

Website: www.ngeeanpri.moe.edu.sg Email: naps@moe.edu.sg

8 January 2024

Dear Parents/Guardians,

P3 Updates (1/2024)

We would like to take this opportunity to thank you for your support in 2023 and we look forward to working closely with you this year. Here is an overview of the matters pertaining to the P3 level for Term 1 2024.

1. Primary 3 Form Teachers

Please refer to the table below for the names and emails of the P3 Form Teachers.

Year Head: Mr Kenneth Goh (kenneth_goh_tai_peng@moe.edu.sg)		
Level Manager (Primary 3) : Mr Adam Quek Joe Luck (adam_quek_joe_luck@moe.edu.sg)		
Class	Form Teachers	
3 Unity	Mr Adam Quek Joe Luck adam_quek_joe_luck@moe.edu.sg	Mdm Liang Guifang Evelyn liang_guifang_evelyn@moe.edu.sg
3 Respect	Ms Huang Xin xin_huang@moe.edu.sg	Mdm Mastura Binte Noordin mastura_noordin@moe.edu.sg
3 Honesty	Mr Parapallil Kuruvilla Abraham parapallil_kuruvilla_abraham@moe.edu.sg	Mdm Sultanah Bte Ali sultanah_ali@moe.edu.sg
3 Love	Mr Mohammad Sharin Bin Jasmani mohammad_shahrin_jasmani@moe.edu.sg	Mr Chan Boon Keat, Andrew chan_boon_keat@moe.edu.sg
3 Joy	Mr Pang Jiun Khai pang_jiun_khai@moe.edu.sg	Mrs Anisa Begum anisa_begum@moe.edu.sg
3 Tenacity	Mr Chew Keng Kok chew_keng_kok@moe.edu.sg	Ms Tan What Goh tan_what_goh@moe.edu.sg

2. Assessment Plan

In our efforts to nurture lifelong learners, we focus on helping our students discover more joy and develop stronger intrinsic motivation in learning. There are adjustments made to reduce school-based assessment load and perceived examination stakes. The P3 students will not be taking Mid-Year Examination. This is to allow more time and space for greater engagement and deepening of learning.

There will be End-of-Year Examination in Term 4 and two weighted assessments (WA) for the various subjects in Term 2 and 3. More details on the WA will be given at a later date.

P3	Term1	Term 2	Term 3	Term 4
English	Non-weighted Assessment	15% Weighted Assessment	15% Weighted Assessment	70% End-of- Year Examination
Math				
Mother Tongue				
Science				

3. Co-Curricular Activities (CCA)

P3 students are strongly encouraged to have a CCA. It provides essential balance for a well-rounded education. Please ensure that your child/ward is present for all practice sessions. Do submit a photocopy of the Medical Certificate (MC) or a letter if your child/ward is absent from CCA.

4. School-Home Partnership

a) Dissemination of Announcements and Consent Forms via Parents Gateway (PG)

Developed by the Ministry of Education and GovTech, PG is a one-stop portal that strengthens school-home partnership to support our children in their education journey. All school announcements and consent forms are disseminated via the PG. We strongly encourage all parents/guardians to read and respond to the notifications in PG.

b) Communication with Teachers

We encourage parents/guardians to communicate with your child's/ward's teachers via the Student Handbook. The handbook is a means of checking your child's/ward's daily assignments and instructions given by teachers.

Parents/guardians can communicate with teachers' via email, school's email (naps@moe.edu.sg) or through the school General Office (Mondays to Fridays, 8.00 a.m. to 5.00 p.m.) at 6441 8677.

Our teachers are not obliged to share their personal mobile numbers for communication with parents. Please use the school's main mode of communication stated above. We seek your understanding to respect our teacher's time by contacting them only during school hours (7.30 a.m. to 5.00 p.m.) and that they may not be able to respond to you immediately as they might be in class. Please also allow the teachers at least 3 working days to respond to your feedback via email or phone.

c) Establishing a Positive School-Home Partnership

Please visit our school website and official Ngee Ann Primary Facebook for updates on school life in Ngee Ann. We will be uploading photos of school activities/events and share our children's precious moments with you.

Mutual respect and trust form the strong foundation for positive engagement between schools and parents.

In adherence to PDPA guidelines, Whatsapp chat groups will not be created by the school. In the use of social media platforms such as Whatsapp, Facebook or Instagram, please be mindful of comments made that might incite unnecessary anxiety and/or unfounded speculations towards others.

If an incident occurs, allow the teacher/school time to verify the facts before engaging you, so that the incident involving your child can be resolved in a fair and objective manner. When disagreements occur, stay open and find out more from the school. Allow the teacher the opportunity to establish the facts and work with you to resolve disagreements amicably.

Our children succeed when schools and parents work hand in hand to support them in learning self-management skills, taking responsibility and building resilience. We look forward to building a strong and positive School-Home Partnership with you.

Thank you.

Yours faithfully,



Mr Adam Quek
Level Manager (Primary 3)